

# Elizabeth Township Public Participation Policy

December 17, 2018

1. Sign-In Sheet. All persons attending the meeting or desiring to address the Board of Commissioners shall complete the sign-in sheet available at the entrance of the Elizabeth Township Public Meeting Room before the meeting begins.
2. Public Comment.
  - a. A public comment will be held during each regularly scheduled Township Board of Commissioners meeting. The public shall be permitted to speak on any agenda matter prior to official action being taken once recognized by the President of the Board of Commissioners.
  - b. All questions should be directed to the President of the Board of Commissioners.
  - c. At the discretion of the Township Board of Commissioners, additional comment periods may be permitted for non-agenda items.
  - d. Only residents and taxpayers of Elizabeth Township have the right to address the Township Board of Commissioners. All others desiring to address the Township Board of Commissioners will be heard at the discretion of the Township Board of Commissioners.
  - e. Each speaker during the public comment period is limited to a period not to exceed three (3) minutes.
  - f. Total public comment periods may be limited by the Township Board of Commissioners to a total of thirty (30) minutes.
  - g. The President of the Township Board of Commissioners may rule out of order scandalous, impertinent, and redundant comment or any comment or conduct having the effect of disrupting or preventing the conduct of the business of the meeting.
3. Cell phones and other electronic devices shall be turned off or vibrate during all public meetings.
4. This Public Participation Policy shall be posted at the entrance of the Elizabeth Township Public Meeting Room.