



ELIZABETH TOWNSHIP

522 ROCK RUN ROAD • ELIZABETH, PA 15037
PHONE 412-751-2880 • FAX 412-751-6002
www.elizabethtwppa.com

SEWER CERTIFICATION LETTER PROTOCOL

- Sewer Certification Letters are \$35.00 PER PARCEL/LOT AND BLOCK NO. Make Checks Payable to "Elizabeth Township Sanitation".
- Provide the lot & block number and property address.
- Provide the proposed buyer and the proposed closing date.
- Provide a SELF ADDRESSED & STAMPED envelope. Please DO NOT use FedEx or UPS return envelopes.
- **ETS DOES NOT GIVE VERBALS OVER THE PHONE.** All amounts are verified in writing.

NOTE- Sewage bills are mailed and due monthly. If a property closing is delayed and a revised certification letter is needed, please contact us and re-submit your request in writing along with \$35.00. Letters issued are valid for 30 days from the date of issuance.

DYE TESTING INSTRUCTIONS **FOR ALL PROPERTY SALES AND TRANSFERS**

****EFFECTIVE JULY 1, 2007 ALL PROPERTY IN ELIZABETH TOWNSHIP MUST BE DYE TESTED PRIOR TO TRANSFER OF TITLE.****

Any person selling or transferring property within Elizabeth Township:

- Must obtain an application for a Certificate of Compliance from The Elizabeth Township office or website at least twenty-one (21) days before the closing date.
- Contact an Allegheny County registered licensed plumber to schedule a Dye Test.
- **The plumber is to contact the Sewage Plant Supervisor at 412-751-8180 to schedule a Representative to be present at the dye testing.**
- Upon completion of the dye test the plumber shall complete, sign and date the application. The Township representative must also sign and date the application.
- Send or Drop off (to the address above) the completed application form with **ORIGINAL** signatures. Faxed copies are not accepted.
- ELIZABETH TOWNSHIP SANITATION DOES NOT CHARGE A FEE FOR THIS DYE TEST.

Sewer Certification (No Lien) Letters **will not be issued without a completed application/dye test form. Certification Letters and Dye Test Certificates will be issued within 7-10 BUSINESS DAYS after all CORRECT & COMPLETE paperwork is received and processed.

Dye Tests are not required for transactions with no change in ownership at this time.
