

**Elizabeth Township  
Board of Commissioners  
Monday, September 19, 2016  
Commissioners' Workshop Meeting**

**Call to Order**

**Pledge of Allegiance & Moment of Silence**

**Roll Call**

Commissioner Similo – Present  
Commissioner Saxon – Present  
Commissioner Kuzma – Present  
Commissioner Beckowitz – Present  
Commissioner Blake – Present  
Commissioner Evans – Present  
President Rhoderick – Present

**Executive Session Acknowledgement:** Solicitor Racunas acknowledges that there was an executive session held prior to the meeting and emphasizes the 3 minute rule for public comment.

**Presentation:** Presentation of a Certificate of Excellence Award to Rick Elster recognizing him for his work in the Elizabeth Township Community for Veterans. Rick Elster thanks everyone who has helped him complete this project and states that there are 168 Veteran banners hanging in Elizabeth Township and 105 hanging in Elizabeth Borough.

**Citizens to address AGENDA items only:**

**Emil Burak** – States that the money that would be obtained from selling the Sanitary Authority Building should go towards the building of a new library. Commissioner Evans comments that the Sanitary Building should just be turned into a library as opposed to being sold. Everyone agrees that the Sanitary Authority Building is in a good location.

**Discussion Items:**

1. Fuel for Fire Departments

**Motion to purchase 1 pallet of ethanol free fuel for portable equipment for the Fire Departments not to exceed \$1,000.00.**

**1<sup>st</sup> Motion** President Rhoderick                      **2<sup>nd</sup> Motion** Commissioner Saxon

Commissioner Similo – Yes  
Commissioner Saxon – Yes  
Commissioner Kuzma – Yes  
Commissioner Beckowitz – Yes  
Commissioner Blake – Yes  
Commissioner Evans – Abstain, Blaine Hill Fire Chief  
President Rhoderick – Yes

6:0, 1 Abstain: **Motion Carries**

2. National Night Out – President Rhoderick describes National Night Out at other communities, namely Pleasant Hills where a parade is held with Fire Departments, Police Departments, K-9 Units, and EMS from the surrounding communities to raise safety awareness. Elizabeth Township is looking to plan a

National Night Out Event and Parade for September 2017. There is discussion about creating a committee to organize and plan this event.

3. Playground Liaisons – Letters will be sent out to residents living in the communities of Stoneybrook, Highland Meadows, Blythedale and Smithdale asking for volunteer playground liaisons to work with the Commissioner from their ward to keep up on maintenance and repairs of the playground in their community.

**Motion to send out playground liaison request letters to communities of Stoneybrook, Highland Meadows, Blythedale and Smithdale not to exceed \$350.00 in postage.**

**1<sup>st</sup> Motion** President Rhoderick                      **Second** Commissioner Kuzma

All in Favor: **Motion Carries**

4. Halloween Parade – There is discussion about whether the Halloween Parade should take place on Saturday, October 29<sup>th</sup> in the afternoon or Monday, October 31<sup>st</sup> in the evening. Mary Scarry explains that there seemed to be no direction on the Recreation Committee so she stepped in as temporary chair person.

**Motion to transfer \$5,000.00 from the Recreation Fund to a separate account for Township events and functions like the Halloween Parade and Christmas.**

**1<sup>st</sup> Motion** Commissioner Similo                      **Second** Commissioner Saxon

All in Favor: **Motion Carries**

5. Sanitary Building – There is discussion about selling the building, knocking it down and building a library, turning the existing building into a library, or putting an addition onto the existing building. Bryan Churilla is directed to take a look at options for the building.

6. Memos received by KLH regarding Friendship Drive, Schweitzer Road and Frencik Street – Bryan Churilla states that there is feasibility in adopting & updating a private road near Swiss Alpine Village. Jim Taylor, a resident of Frencik Road addresses his concern with Frencik Road on his property.

**Resolution: A resolution of the Township of Elizabeth, County of Allegheny, Commonwealth of Pennsylvania updating the name of the authorized depository for sanitary funds from First Niagara Bank to KeyBank.**

**1<sup>st</sup> Motion** Commissioner Beckowitz                      **Second** Commissioner Evans

All in Favor: **Motion Carries**

#### **Items for Consideration:**

**1. Motion to approve the Commissioner Meeting Minutes from August 15, 2016.**

**1<sup>st</sup> Motion** Commissioner Beckowitz                      **Second** Commissioner Evans

All in Favor: **Motion Carries**

**2. Motion to approve the September 19, 2016 Bill Warrant in the amount of \$451,510.08 which includes \$4,541.25 for Sanitary Department payroll that will be reimbursed from Sanitary Funds.**

**1<sup>st</sup> Motion** Commissioner Beckowitz                      **Second** Commissioner Blake

All in Favor: **Motion Carries**

**3. Motion to approve the Sanitary Fund September 19, 2016 Bill Warrant in the amount of \$200,763.96.**

**1<sup>st</sup> Motion** Commissioner Kuzma                      **Second** Commissioner Blake

All in Favor: **Motion Carries**

**4. Motion to approve Bond Requisition 040 in the total amount of \$19,172.50.**

**1<sup>st</sup> Motion** Commissioner Beckowitz    **Second** Commissioner Kuzma  
All in Favor: **Motion Carries**

**5. Motion to approve \$108,735.17 in expenses for Bill Warrants dated 3/7/16, 5/2/16, 5/16/16, 6/6/16, 6/20/16, 7/11/16 and 8/1/16.**

**1<sup>st</sup> Motion** Commissioner Beckowitz    **Second** Commissioner Kuzma  
All in Favor: **Motion Carries**

**6. Motion to authorize the release of the Pardick Bond in the amount of \$4,500.00 to Robert Pardick for the property located at 2704 Greenock Buena Vista Road.**

**1<sup>st</sup> Motion** Commissioner Saxon            **Second** Commissioner Beckowitz  
All in Favor: **Motion Carries**

**7. Motion to approve the payment for 2 port-a-johns at the Elizabeth Township's Sportsman's Club for the September 10, 2016 Pig Roast.**

**1<sup>st</sup> Motion** Commissioner Beckowitz    **Second** Commissioner Similo  
All in Favor: **Motion Carries**

**8. Motion to approve the payment in the amount of \$5,845.00 to the Lawn Father for grass cutting services of vacant properties.**

**1<sup>st</sup> Motion** Commissioner Saxon            **Second** Commissioner Evans  
All in Favor: **Motion Carries**

**9. Motion to authorize \$4,943.93 in K9 related expenses to be paid out of the K9 Fund.**

**1<sup>st</sup> Motion** Commissioner Blake            **Second** Commissioner Kuzma  
All in Favor: **Motion Carries**

**10. Motion to authorize payment to Vermeer Sales & Service in the amount of \$30,929.00 for the Vermeer Brush Chipper with 90% of the total cost to be reimbursed to Elizabeth Township under the Act 101, Section 902 Recycling Grant awarded to Elizabeth Township.**

**1<sup>st</sup> Motion** Commissioner Beckowitz    **Second** Commissioner Blake  
All in Favor: **Motion Carries**

**11. Motion to approve the 2017 Non-Uniform Pension MMO in the amount of \$80,937.90.**

**1<sup>st</sup> Motion** Commissioner Saxon            **Second** Commissioner Similo  
Commissioner Similo – Yes  
Commissioner Saxon – Yes  
Commissioner Kuzma – Yes  
Commissioner Beckowitz – Abstain  
Commissioner Blake – Yes  
Commissioner Evans – Yes  
President Rhoderick – Yes  
6:0, 1 Abstain: **Motion Carries**

**12. Motion to approve the 2017 Uniformed Pension MMO in the amount of \$94,945.40.**

**1<sup>st</sup> Motion** Commissioner Beckowitz    **Second** Commissioner Saxon  
Commissioner Similo – Yes  
Commissioner Saxon – Yes  
Commissioner Kuzma – Yes  
Commissioner Beckowitz – Yes  
Commissioner Blake – Abstain

Commissioner Evans – Yes  
President Rhoderick – Yes  
6:0, 1 Abstain: **Motion Carries**

**13. Motion to ratify the phone vote taken on September 7, 2016 to advertise the Act 537 for the required 30-day Public Comment period, with the recommended Alternative 1 of constructing the force main down the Great Allegheny Passage.**

**1<sup>st</sup> Motion** Commissioner Kuzma                      **Second** Commissioner Rhoderick  
All in Favor: **Motion Carries**

**14. Motion to renew Neopost Postage Machine Lease Agreement with a monthly cost savings of approximately \$.90 for 60 months.**

**1<sup>st</sup> Motion** Commissioner Evans                      **Second** Commissioner Blake  
All in Favor: **Motion Carries**

**15. Motion to purchase a Terex Track Loader with a Bradco low profile tooth bucket and standard brush cutter in the amount of \$68,088.00. Loan to be financed through Northwest Savings Bank with a 2.92% fixed APR, \$150.00 document fee and a monthly payment of \$1,222.26 for 60 months.**

**1<sup>st</sup> Motion** Commissioner Saxon                      **Second** Commissioner Blake  
All in Favor: **Motion Carries**

**16. Motion to adopt the Amended Recruitment, Hiring and Employment Policy.**

**1<sup>st</sup> Motion** Commissioner Saxon                      **Second** Commissioner Kuzma

Commissioner Similo – Yes

Commissioner Saxon – Yes

Commissioner Kuzma – Yes

Commissioner Beckowitz – Yes

Commissioner Blake – Yes

Commissioner Evans – Yes

President Rhoderick – No, due to occurrence that happened earlier this year

6:1, **Motion Carries**

**17. Motion to advertise a 2017 Budget Workshop Meeting of the Board of Commissioners on Monday, October 24, 2016 at 6:00p.m.**

**1<sup>st</sup> Motion** Commissioner Beckowitz                      **Second** Commissioner Evans

All in Favor: **Motion Carries**

**18. Motion to advertise the sale of the 1997 Ford Super Duty Bucket Truck from the Public Works Department.**

**1<sup>st</sup> Motion** Commissioner Saxon                      **Second** Commissioner Evans

All in Favor: **Motion Carries**

**19. Motion to advertise the sale of the Elizabeth Township Authority Building located at 2420 Greenock Buena Vista Road. \*\*TABLED**

**Citizens to address items:**

Bryan Churilla of KLH discusses grant that was applied for hillside erosion on Forest Hills Road.

President Rhoderick announces that the county will be paving a part of Greenock Buena Vista Road as part of their annual paving program.

**Bill Kuskie** – Lives on Pineview Drive raised concerned over the paving of army drive. President Rhoderick responded that the road is a right of way that has been deeded to the Township and that is why the Township paved the road.

**Dave & Jackie Michalek** – Speak in regards to Building Permits, Building Inspector, RTK's & Code Enforcement Officer. State that they have been struggling for a year with a neighbor encroaching on their property & trying to find out how permits/variances were issued to their neighbor.

**Claire Bryce** – Comments in regards to the Township credit card & hands out an article written by Michelle Taylor.

**Austin Fellabaum** – Property owner questioned how he is supposed to have access to his property because Bill Fiori took the road out when he paved Henderson. Solicitor Racunas states with the easement he can put the road in legally. Fellabaum states Dravos Road was vacated and he has never received a notice for not paying taxes. He still cannot access his property. Fellabaum offers to donate his property to the Township because he doesn't want it anymore. The Commissioners direct KLH to research the property.

**Sharon Pomay** – Resident of Twale Road addressed concern with storm sewer. Bryan Churrilla stated Rob Robertson went down in July to look at the problem Robertson issued a memo in July regarding the culvert under Twale Road. Memo states culvert is the only responsibility that the township has. Jane Blake states that their swimming pool had to be removed due to the issue.

**Cathy Wivagg** – Asks when demolition of condemned properties will occur. Bryan Churilla responds that a schedule has not yet been provided by the contractor and he will reach out to obtain a schedule of demolition dates.

**Motion to Adjourn:**

**1<sup>st</sup> Motion** Evans

**Second** Saxon

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President, Board of Commissioners

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Lauren Zang, Finance Specialist/Office Manager